



Last Updated: 8/11/2026

REQUEST FOR QUALIFICATIONS: 729-27ADMIN410-02
Temporary and Contract Employment Services
Public Health • Finance • Clinic Positions
Granville Vance Public Health (GVPH)

FREQUENTLY ASKED QUESTIONS

1. What roles would require travel? Please provide how many candidates are estimated for travel?

Because GVPH operates across six facilities in two counties, it can reasonably be assumed that all candidates hired would require some travel. Hired candidates would occasionally travel between facilities (10 miles one way is the longest distance traveled); mileage is reimbursed at the current federal rate. Employment openings requiring more substantive travel would be identified during the contract phase with the staffing entity.

2. Re: HIPAA – For staffing entities that are not supervising the employee an/or do not provide HIPAA training and have no way to monitor, please advise as to how to address this requirement.

GVPH provides HIPAA-specific training as well as all other position and Health Department specific training as part of the onboarding process during the successful candidate's first week with the Health Department. A simple statement in the application packet that the staffing company does not provide training would be sufficient and would not count against the RFQ applicant.

3. Please confirm, regarding Wage/Hours compliance, staffing applicants can monitor timecards, but it is GVPH's responsibility for work breaks.

This interpretation is correct. GVPH monitors and retains responsibility for all workplace monitoring.

4. Can we bid just for clerical/accounting roles?

Staffing agencies can bid for any to all of the staffing areas described in the RFQ. Successful employment agencies would only be contacted to gauge interest in assisting GVPH fill employment vacancies in those roles for which they identified interest.