



# GRANVILLE-VANCE DISTRICT BOARD OF HEALTH AGENDA

January 5, 2016

6:00pm

Vance County Conference Room

Type of meeting:  Regular Meeting  Special Meeting

*Note: Numbers in parentheses reflect accreditation activity according to benchmark.  
The NC General Statutes are available to the BOH during this meeting.*

1. **Call to Order** **Chairman**
2. **Roll Call** **Lisa Harrison**
3. **Approval of Minutes** **Lisa Harrison/Chairman**
  - October 6, 2015 **Board Action Req'd**
4. **Public Comments/Public Hearing**
5. **Committee Reports** **Executive**
6. **Presentation of Final Audit (33.1, 39.2)** **William L Stark & Co.**  
**Board Action Req'd**
7. **Administrative Reports/Presentations** **Eva Brown**
  - **Finance** **Board Action Req'd**
    - Budget Revisions (15.4)
  - **Human Resources** **Lisa Harrison/Eva Brown**
    - **New Hires:**
      - Michelle Ashby, PHN - Home Health
      - Dr. Shauna Guthrie, Public Health Physician
      - Joycelyn Smith, PHN - Home Health
    - **Resignations:**
      - Dana Cash, WIC
      - Wil Givens, Home Health Supervisor
      - Kathryn McCarthy, PHN Home Health
    - **Retirements:**
      -
    - **Internal Transfers:**
      - Kinshasha Serbin, WIC
      - Wendy Smith, Interim Home Health Supervisor
  - **Home Health** **Lisa Harrison/Wendy Smith**
    - Update on Home Health **Informational Purpose**

- **Clinic – Annual Reports**
  - Communicable Disease (38.1)
  - Clinical Updates
- **Health Director**
  - Current Health Issues (9.1)
  - Grant Opportunities/Updates (39.1)
  - New Partnerships (41.2, 41.3)

**Deborah Griffin**  
Board Discussion  
Board Discussion

**Lisa Harrison**  
Board Discussion  
Board Action Req'd  
Board Action Req'd

**8. Unfinished Business**

**9. New Business**

- BOH Operating Procedures
- BOH Policies
  - Overall Operations Policy
  - Observing Public Health Laws & Rules Policy
  - Administrative Policy
  - Conflict of Interest Policy

**Lisa Harrison**  
Board Action Req'd  
Board Action Req'd

**10. Other Business**

- Approval of 2016 Meeting Dates

**Lisa Harrison**  
Board Action Req'd

**11. Adjourn Meeting**

Next meeting scheduled **April 5, 2016** in **Granville County Health Department**

DRAFT