



GRANVILLE VANCE

public health

January 13, 2025

Public Health Nurse II -Primary Care Program
Salary Grade (72)
Salary Range is \$63,659 to \$101,768
Position number 463-50-221

*Salary offers will be commensurate with experience, education, and equity with others in the agency upon hire.
Local government entities may not offer salary levels outside of the posted salary range for each job posting.
It is the practice of GVPH to post the entire salary range for each job posting from hiring amount to top of the range.*

Granville Vance Public Health is currently accepting applications for one (1) Full-time Registered Nurse to work in our Public Health and Primary Care Clinics in Granville and Vance counties.

THE PRIMARY PURPOSE: The primary purpose of this position is to utilize the specialized skills of a registered nurse to provide direct patient care in the Primary Care Clinic. Responsibilities include but are not limited to establishing and maintaining written policies and procedures in consultation with the Medical Director and Nursing Director or Supervisor; orienting new personnel to Primary Care policies, procedures, and clinic services and arranging for staff training for new procedures; planning and conducting Primary Care Program clinical audits, patient satisfaction questionnaires, and program reviews; gathering, managing, and reviewing data, and reporting it to higher management in a usable format, collaborating with local community resources, schools, and interagency resources as requested; assuring staff, equipment, and supplies are available for scheduled clinics; and participating in quality improvement activities.

MINIMUM QUALIFICATIONS: Graduation from an accredited school of professional nursing and at least one year of professional nursing experience. Individuals employed in a local Health Department without a B.S. Degree which includes a Public Health Nursing rotation or a Master's in Public Health, will be required to complete the "NC Credentialed Public Health Nurse" course within one year of employment as a condition of continued employment in accordance with Health Services Commission Rule.

NECESSARY SPECIAL QUALIFICATIONS: A current license to practice as a Registered Nurse in North Carolina by the N. C. Board of Nursing is necessary. A current CPR certification is also required.

COMPENSATION PACKAGE: GVPH offers competitive benefits including paid group medical insurance, NC Local Government Employees Retirement System membership, thirteen paid holidays, and vacation and sick leave. Other voluntary group benefit options are available, including 401(k), 457(b), dental insurance, life insurance, vision insurance and flexible spending accounts.

APPLICATION PROCESS: Interested applicants must submit a cover letter, a completed **State Application (PD 107)** and official college transcripts; and three work-related reference contacts. Applicants who apply by January 24, 2025, will be given priority for first-round interviews. May submit via email to humanresources@gvph.org or postal mail to:

Human Resources Manager
Granville Vance Public Health
Post Office Box 367
Oxford, North Carolina 27565

SELECTION PROCESS: Includes review of qualifications, structured interviews, reference checks on qualified applicants and successful completion of pre-employment drug screen. This position is open until filled.

Granville Vance Public Health is an Equal Opportunity Employer.