

Pre-permit swimming pool checklist

This checklist is designed to guide the pool operator in assessing the permit status of each pool prior to pre-opening inspections. Please review each item listed as it appears on our inspection report. Place a check next to each item when you are **sure that it meets the requirements of the corresponding rule.** Please note the any (6) point item that does not meet requirements will result in permit suspension requiring a follow-up inspection and a reinspection charge. 6 point items are: *1, *2, *3, *4, *6, *15 and *22

Place an (X) next to each item only if 100% in compliance. Thank You

WATER QUALITY: (.2535)

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|---|---|
| <p>*1. Water clear enough to clearly see bottom of pool and pool drain 6</p> <p>*2. Disinfectant residual provided by:
 free chlorine = _____ (at least 1.0 ppm or 2.0 ppm where required);
 bromine = _____ (at least 2.0 ppm); or
 biguanide = _____ (30 to 50 ppm) 6</p> <p>*3. Pool water pH = _____ (7.2 to 7.8) 6</p> <p>*4. Water temperature of heated pool _____ F; does not exceed 90 F
 (swimming pool) or 140 F (spa) 6</p> <p>*5. Daily written records of water quality and test kit kept on site 4</p> | <p>* (1) violation of rule 18A.2535(2) water clarity</p> <p>* (2) violation of rule 18A.2531(a)(11), .2531(b)(3)
 .2535(3)(4)(5)(7)(8)(9)
 .2543(d)(7) or (c)(2)</p> <p>(3) violation of rule .2535(1) water ph.</p> <p>(4) violation of rule .2531(12) water temperature</p> |
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POOL MAINTENANCE:

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| <p>*6. Main drain covers secured and in good repair, no suction hazard. Single
 drains protected by April 1, 2006 (.2537, .2539) 6</p> <p>7. Pool walls and floor kept clean, free of debris and in good repair (.2537) 4</p> <p>8. Surface skimmers (with weirs, baskets and covers) or gutters clean, in good
 repair, and functioning properly, no floating debris (.2518, .2537) 4</p> <p>9. Depth markings and no diving markers or signs visible and properly located
 (.2523, .2537) 4</p> <p>10. Safety ropes with floats and contrasting color bands provided at shallow area
 breakpoints (.2515, .2523) 2</p> <p>11. Diving equipment, ladders, steps and handrails properly placed, in good repair
 (.2517, .2521) 2</p> <p>12. Inlets and other fittings in place and in good repair (.2537) 4</p> <p>13. Contrasting band on steps and benches (.2521, .2516, .2532) 4</p> <p>14. Spa timer working properly (.2537) 4</p> | <p>(6) violation of rules .2518(k), 2537(b)(7) or (16), or (.2537)</p> <p>Note: All swimming pools or spas with single line drains
 must be equipped with a safety vacuum release system.</p> |
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PREMISES:

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| <p>*15. Body hook and ring buoy with throw rope or lifeguard with rescue tube
 provided and properly located (.2530, .2537) 6</p> <p>16. Fence or barrier with self-closing, self-latching gates properly constructed and
 maintained (.2528, .2537) 4</p> <p>17. Decks unobstructed, properly drained, free of trip hazards (.2522, .2537) 4</p> <p>18. Lifeguards present or warning signs posted (.2530) 4</p> <p>19. Signs prohibit glass containers or pets in pool area (.2530) 4</p> <p>20. Caution signs posted at hot water spas (.2532) 4</p> <p>21. Pool and deck lighting provided at pools that operate at night (.2524, .2537) ... 4</p> <p>*22. Emergency telephone provided (.2530) 6</p> | <p>(15) violation of rules .2530 (a) or (b), or .2537 (b)(1)
 lifesaving equip.</p> <p>(22) violation of rule .2530 (1) emergency telephone</p> |
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EQUIPMENT ROOM:

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| <p>23. Chlorine or bromine automatic feeders that meet NSF Standard 50 (.2535) 4</p> <p>24. Approved pump, filter, and flow meter operating properly (.2518, .2519) 4</p> <p>25. Equipment and chemicals kept in a dry, well-ventilated enclosure (.2533, .2534,
 .2537) 2</p> <p>26. Valves and pipes identified by color codes or labels (.2518) 2</p> <p>27. Filer backwash discharged through an air gap (.2513) 2</p> | |
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DRESSING AND SANITARY FACILITIES:

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| <p>28. Bathhouse or rest rooms accessible; shower sign posted (.2526) 2</p> <p>29. Required fixtures provided, clean, and in good repair (.2526) 2</p> <p>30. Approved water source, no cross connections (.2512) 2</p> <p>31. Sewage disposed of in a properly operating sewage system (.2513) 2</p> <p>32. Floors smooth, slip-resistant, kept clean (.2526) 2</p> <p>33. Hose bibbs and floor drains provided (.2526) 2</p> | |
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The following is a list of items that must be in compliance before an operation permit can be issued:

1. All public swimming pools including those constructed prior to May 1, 1991 shall be maintained and operated in accordance with Rule .2537 (b) (1-16).
(Note: A copy of Rule .2537 has been enclosed.)
2. Water quality in all public swimming pools shall be maintained in accordance with Rule .2535 (1-12). Please note that Rule .2535 (11) requires that the pool operator shall inspect the pool at least daily and also requires the daily recording of the disinfectant residual, pH, water temperature in heated pools and activities pertaining to pool water maintenance including chemical additions and filter backwash cycles. Weekly recording of total alkalinity and cyanuric acid levels is also required. **(Note: A Monthly Pool Record chart is available for you to copy and use.)**
3. All safety provisions of Rule .2530 shall be met including the placement of proper signage, safety equipment and telephone. The emergency telephone capable of dialing 911 shall be provided and accessible to all pool users. **(Note: Effective April 1, 2005 the telephone shall be permanently affixed to a location inside the pool enclosure or outside the enclosure within 75 feet of a bather entrance. The telephone shall be visible from within the pool enclosure or a sign shall be posted indicating the location of the emergency telephone. A sign with legible letters shall be posted at the telephone providing dialing instructions, address of the pool location and the telephone number.)**
4. Depth and safety markings shall be provided as required in Rule .2523.
(Note: A list of Safety and Depth Marking Requirements is enclosed.)
5. The owner of a public swimming pool shall provide for the operation of the pool by a person or persons who shall be responsible to the owner for operation, maintenance, pool safety and record keeping. The pool owner shall maintain documentation that the person responsible for operating the pool has been trained on pool equipment operation, disease and injury prevention, pool water chemistry and regulatory requirements for public swimming pools. A pool and spa operator certificate issued by the National Swimming Pool Foundation or other organization which provides training on those subjects shall be accepted as meeting this requirement. **Rule .2537 (c)**
6. Automatic chlorine and bromine feeder pumps shall be automatically prevented from operating when the circulation pump is not in operation. Automatic feeder pumps can be either connected to the same electrical circuit as the pool circulation pump or connected to a pressure or flow sensing switch which will turn the automatic feeder pumps off if the circulation pump is not pumping water through the circulation system. **Rule .2535 (6)**

Demerit Score: _____ Health Department _____
 Date of Insp/Chg _____ Current Facility ID _____
 Status Code: _____ Old Facility ID _____

Water Supply: Community Non-Transient Non-Community Non-Public Water Supply
 Transient Non-Community

Wastewater System: Community On-Site Systems

Water sample taken today? YES NO
 Inspection Name Change
 Re-Inspection Verification of Closure
 Visit Status Change

Name of Establishment: _____ Pool Operator: _____
 Location Address: _____ Mailing Addr.: _____
 City: _____ State: NC Zip: _____ City: _____ State: _____ Zip: _____

	Points Deducted (Circle)	* Indicates critical item (6-point demerit)
WATER QUALITY: (.2535)		
*1. Water clear enough to clearly see bottom of pool and pool drain	6	_____
*2. Disinfectant residual provided by: free chlorine = _____ (at least 1.0 ppm or 2.0 ppm where required); bromine = _____ (at least 2.0 ppm); or biguanide = _____ (30 to 50 ppm).....	6	_____
*3. Pool water pH = _____ (7.2 to 7.8).....	6	_____
*4. Water temperature of heated pool _____ °F; does not exceed 90°F (swimming pool) or 104°F (spa)	6	_____
5. Daily written records of water quality and test kit kept on site	4	_____
POOL MAINTENANCE:		
*6. Submerged suction outlets meet ANSI/APSP/ICC-16 2017. Single drains protected. (.2537, .2539) GPM= _____ Field verification complete= _____	6	_____
7. Pool walls and floor kept clean, free of debris and in good repair (.2537).....	4	_____
8. Surface skimmers (with weirs, baskets and covers) or gutters clean, in good repair, and functioning properly, no floating debris (.2518, .2537)	4	_____
9. Depth markings and no diving markers or signs visible and properly located (.2523, .2537).....	4	_____
10. Safety ropes with floats and contrasting color bands provided at shallow area breakpoints (.2515, .2523).....	2	_____
11. Diving equipment, ladders, steps and handrails properly placed, in good repair (.2517, .2521).....	2	_____
12. Inlets and other fittings in place and in good repair (.2537).....	4	_____
13. Contrasting band on steps and benches (.2521, .2516, .2532).....	4	_____
14. Spa timer working properly (.2537).....	4	_____
PREMISES:		
*15. Body hook and ring buoy with throw rope or lifeguard with rescue tube provided and properly located (.2530, .2537)	6	_____
16. Fence or barrier with self-closing, self-latching gates properly constructed and maintained (.2528, .2537)	4	_____
17. Decks unobstructed, properly drained, free of trip hazards (.2522, .2537).....	4	_____
18. Lifeguards present or warning signs posted (.2530)	4	_____
19. Signs prohibit glass containers or pets in pool area(.2530)	4	_____
20. Caution signs posted at hot water spas (.2532)	4	_____
21. Pool and deck lighting provided at pools that operate at night (.2524, .2537) ...	4	_____
*22. Emergency telephone provided (.2530)	6	_____
EQUIPMENT ROOM:		
23. Chlorine or bromine automatic feeders that meet NSF Standard 50 (.2535)	4	_____
24. Approved pump, filter, and flow meter operating properly (.2518, .2519)	4	_____
25. Equipment and chemicals kept in a dry, well-ventilated enclosure (.2533, .2534, .2537)	2	_____
26. Valves and pipes identified by color codes or labels (.2518)	2	_____
27. Filter backwash discharged through an air gap (.2513)	2	_____
DRESSING AND SANITARY FACILITIES:		
28. Bathhouse or rest rooms accessible; shower sign posted (.2526)	2	_____
29. Required fixtures provided, clean, and in good repair (.2526)	2	_____
30. Approved water source, no cross connections (.2512)	2	_____
31. Sewage disposed of in a properly operating sewage system (.2513)	2	_____
32. Floors smooth, slip-resistant, kept clean(.2526)	2	_____
33. Hose bibbs and floor drains provided (.2526)	2	_____

Inspection Conducted by: _____ EHS I.D.# _____ Comment Sheet Attached
 Report received by: _____ Yes No

Purpose: General Statute 130A-282 requires the Commission for Public Health to adopt rules governing Public Swimming Pools. 15A NCAC 18A .2511 specifies the contents of an inspection form to record the results of inspections. This form is developed to be used in making inspections of public swimming pools, spas, wading pools and water recreation attractions. **Preparation:** Local environmental health specialists shall complete the form every time they conduct an inspection. Prepare an original and two copies for: 1. Original to be left with the responsible person. 2. Copy for the local health department. 3. Copy for the Environmental Health Section. **Disposition:** This form may be destroyed in accordance with Standard-8.B.6.. Inspection Records, of the *Records Disposition Schedule* published by the NC Division of Archives and History. Additional forms may be ordered from: Environmental Health Section, 1632 Mail Service Center, Raleigh, NC 27699-1632.
 EHS 3960 (Revised 11/23)